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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge. PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment and promote community pride.

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Proceedings of Budget Executive Committee held on

28th March 2023

Present:

Cllr. H Gee

Cllr. D Little

Cllr. R Adamson

Cllr. J Rogerson *(arrived 13:04)*

Jessica Dibble - Town Clerk

**Min 2023/03/0232 Welcome by Chair**

Cllr. D Little welcomed everyone to the meeting at 13:00.

**Min 2023/03/0233 Apologies**

None received.

**Min 2023/03/0234 Declarations of interests**

Cllr. D Little Item 11

Cllr. R Adamson Item 12

Clerk Item 12

**2023/03/0235 Approval of Minutes**

Minutes of meeting held on 28th February 2023 were approved as a correct and accurate record.

Proposer: Cllr. R Adamson

Seconder: Cllr. R Beacham

**2023/03/0236 Public Time**

None attended.

*Cllr. J Rogerson attended the meeting 13:04*

**Min 2023/03/0237 Financial Accounting Statement (Up to March 2023)**

Cllr. D Little provided the committee with a verbal report on the Cost Centre Summary.

**Min 2023/03/0238 Year End**

Clerk advised that transactions were up to date as at, end of February 2023.

**Min 2023/03/0239 Internal Auditor**

Cllr. R Adamson confirmed that Holdens Accountants had completed the last two years of internal audits.

Clerk is to instruct Holdens to act on behalf of Longridge Town Council and on instruction submit a copy of the Financial Regulations Document.

Proposer: Cllr. R Adamson

Seconder: Cllr. H Gee

**Min 2023/03/0240 Renewal of Pitch Side Board - Longridge Town Football Club**

Committee agreed unanimously to renew the pitch side board in the sum of £200.00

Proposer: Cllr. J Rogerson

Seconder: Cllr. H Gee

**Min 2023/03/0241 Longridge Field Day – Flags**

Committee agreed unanimously to cover the cost of the replacement flags in the sum of £200.00

Proposer: Cllr. J Rogerson

Seconder: Cllr. R Adamson

**Min 2023/03/0242 Cleaning of Station Building**

Committee reviewed the quotes received from both ‘Evolve’ and ‘Rosemary Glen’ in relation to the cleaning costs at the Station Building.

Committee agreed unanimously that their recommendation to full Council will be to continue with the contract with Rosemary Glen. This was supported with the revised cost and service specification.

Proposer: Cllr. J Rogerson

Seconder: Cllr. R Beacham

**Min 2023/03/0243 The Kings Coronation – 6th May 2023**

Clerk provided the Committee with an update in relation to the progress of the event.

It was agreed that the Council would offer financial assistance as a notion in principle.

The Committee agreed that this would be subject to the events group confirming allocation of funds, demonstrating a stringent process of the event and confirmation of which groups were taking ownership on the day.

Proposer: Cllr. J Rogerson

Seconder: Cllr. R Adamson

**Min 2023/03/0244 Date of Next Meeting**

Budget Meeting – Tuesday 25th April 2023 at 1pm in The Station Buildings Meeting Room.

*Chairman Cllr. D Little Closed the meeting at 13:54*